

INSTRUCTIONS FOR AUTHORS

The following instructions are intended to highlight the essential aspects of manuscript preparation prior to submission to *Progress in Physical Geography*, including formatting and referencing. These are not intended as exhaustive guidelines but as a quick reference guide. If you have further queries you should consult the links provided below prior to contacting the editor.

MANUSCRIPT PREPARATION

- Prepare a list of keywords and an abstract of 250 words maximum. These are vital for the discovery of your article online: please read through the [following guidelines](#) to maximise search engine discoverability.
- Headings:
 - A Heads (i.e. Heading 1) should use Roman Numerals and be bold.
 - B Heads (i.e. Heading 2) Should use Arabic Numbering and be italicised.
- Any usable figures submitted in colour will be hosted in colour online. Print will be grayscale, however, so please also provide greyscale versions of images.
- If English is not your first language and you would like to refine your manuscript, you may wish to consider English Language Editing services. More information service on that can be found [here](#).
- Please also ensure:
 - all images are uploaded as separate individual jpg or tiff files
 - all tables are uploaded as separate individual document files
 - the title page is uploaded as a separate document file
 - figure captions are uploaded within a single separate document file
 - any acknowledgements should be uploaded as a separate document file
 - there is no indication of the author(s) identity within the main manuscript document (all author names and affiliations should be on the title page). This ensures that the peer review process remains anonymous.

REFERENCES

Progress in Physical Geography follows SAGE Harvard Referencing style. A full breakdown of conventions can be found [here](#).

It is important to note that:

- All references in the text and notes must be specified by the authors' last names and date of publication.
- For *in text* references, the format should be as follows: (Smith, 1999). Only where there is a direct quotation should the page references appear: (Smith, 1999: 12). Where the author's name appears in the text itself, it does not need to be repeated in the reference.

Where there are two authors, give both names, joined by 'and'; if three or more authors, use et al.:

... it has been stated (Author Last Name and Author Last Name, year) ...

... some investigators (Author Last Name et al., year) ...

Reference list:

- The list should be in alphabetical order.
- Where several references have the same author(s), repeat the name each time.
- If a reference has multiple authors, list all authors, separating with commas and using an 'and' before the last name.

i.e. Brown W, Hughes J, Kent T, et al.

PROGRESS IN PHYSICAL GEOGRAPHY

- Last names including de, van, von etc should be listed under D and V respectively. Where the first name does not appear, the de/van/von should be capitalised.
- Check that all periodical data is included: volume, issue and page numbers, publisher, place of publisher etc.
- Do not abbreviate journal titles.
- For journal articles, include the volume and issue number as follows: 1(1)